

Town of St Paul  
Commercial Retail Occupancy Requirements

#1 Apply for Certificate of Occupancy prior to any work being started

Fees:

Minimal changes to space \$75.00  
Tenant Finish-Out – Structural additions/removals, plumbing, electrical  
Minimum fee \$300.00 or (\$4.50 per \$1,000 valuation of project)

Additional Forms/ Fees:

Restaurants:	Health Permit	\$200.00
	Sign Permit	\$75.00-\$85.00
Retail	Sign Permit	\$75.00-\$85.00
	Light Food Prep/ Sales	\$75.00-\$100.00

#2 Complete County Checklist

**No Smoking Signs must be posted and observed.**