

**MINUTES OF THE COUNCIL  
REGULAR MEETING HELD MONDAY, NOVEMBER 14, 2016  
AT ST. PAUL TOWN HALL**

The Meeting was called to order at 7:30 p.m. by Mayor Walter. Mr. McCasland, Mr. Gensler, Mr. Kellow, and Mayor Walter were present. Mr. Simmons and Mr. Dunn were absent. There was a quorum. Mayor Walter led the Pledge of Allegiance.

**MAYOR'S DISCUSSION OF COUNCIL DECORUM AND CONDUCT DURING MEETINGS:**

Mr. Walter asked council to be respectful, courteous, and not interrupt or speak over others when they have the floor. Mr. Gensler requested this be covered at next month's meeting since two members are absent tonight.

**EXECUTIVE SESSION:** Closed meeting in accordance with section 551.071 of the Texas Government Code, consultation with attorney. No actions will be taken in closed session

**APPROVAL OF OCTOBER 10, 2016 COUNCIL MINUTES:**

**APPROVAL OF OCTOBER 18, 2016 COUNCIL WORKSHOP MINUTES:**

Motion to amend minutes for 10/10/16 to show motion to table Item 5 was made by Mr. Dunn and approve amended minutes and to approve 10/18/16 minutes as written made by Mr. Gensler, seconded by Mr. Kellow. Motion passed unanimously

**APPROVAL OF EXPENSES:** Motion to approve last month's expenses made by Mr. McCasland, seconded by Mr. Gensler. Motion passed unanimously. Council reviewed the YTD Budget vs. Actual report.

**CITIZENS COMMENTS:** There were no citizen comments

**DISCUSS, CONSIDER, ACT ON TOWN SECRETARY JOB DESCRIPTION:** Mayor presented a job description for the Town Secretary position. Motion to approve the job description made by Mr. McCasland, seconded by Mr. Kellow. Motion passed unanimously.

**DISCUSS, CONSIDER, ACT ON BUDGETED TOWN SECRETARY PAY RATE OF \$25.50/HR AND TOWN CLERK RATE OF \$16.50/HR:** Motion to keep town clerk position at \$16.00/hr and raise Town Secretary to \$25.50/hr (retroactive to Oct. 1, 2016) made by Mr. Gensler, seconded by Mr. McCasland. Motion passed unanimously.

**DISCUSS, CONSIDER, ACT ON RESOLUTION ADOPTING FY 16/17 TAX ROLLS:** Motion to approve resolution made by Mr. Gensler, seconded by Mr. McCasland. Motion passed unanimously.

**DISCUSS CODIFICATION OF TOWN ORDINANCES AND SET DATE FOR COUNCIL WORKSHOP:** Workshop scheduled for Monday December 5, 2016 at 7:00pm.

**DISCUSSION/ACTION REGARDING ORD 100/210 RE:CARPORTS:** Mr. Dunn requested this item be on the agenda and later asked to have it removed from agenda. No action was taken.

**MAYOR'S COMMENTS:**

A. Code enforcement report reviewed

B. Mowing report reviewed

**ADJOURNMENT:** Motion to adjourn made by Mr. Kellow at 8:10, seconded by Mr. Gensler.

Motion passed unanimously.

